

# Enhanced Services 2020-21

Services that generate a payment

Calculating Quality and Reporting Service  
(CQRS) manual entry user guide

Information and technology  
for better health and care

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## About this guide

This guide is for General Practice (GP) staff and commissioning organisations who use the Calculating Quality Reporting Service (CQRS) for data collections.

This guide describes how to participate, manually enter and declare achievement for the following 2020-21 Enhanced Services. Once you have participated, the data for these services should be manually input as per the frequency in the table below.

Service	Frequency	Start and end date
HPV vaccination programme	Monthly	1 April to 31 March
MMR vaccination programme	Monthly	1 April to 31 March
PCV/HibMenC vaccination programme	Monthly	1 April to 31 March
Hepatitis B (newborn babies) vaccination programme	Monthly	1 April to 31 March

This guide uses MMR vaccination programme 2018/19 as the example service throughout, but the steps are relevant to all manual entry enhanced services for 2020/21.

A list of indicators to be input for each service is included at [Annex A](#).

## Support

<b>Service desk</b>	<a href="mailto:cqrsservicedesk@gdit.com">cqrsservicedesk@gdit.com</a> 0800 440 2777, 8am-6pm Mon-Fri
<b>Training</b>	CQRS training - <a href="https://welcome.cqrs.nhs.uk/">https://welcome.cqrs.nhs.uk/</a>
<b>System</b>	CQRS log in - <a href="https://login.cqrs.nhs.uk/cas/login">https://login.cqrs.nhs.uk/cas/login</a>
<b>Web</b>	CQRS - <a href="https://welcome.cqrs.nhs.uk/">https://welcome.cqrs.nhs.uk/</a> GPES - <a href="https://digital.nhs.uk/services/general-practice-extraction-service">https://digital.nhs.uk/services/general-practice-extraction-service</a>

## Participating in the service

Once you have received an offer to participate in the service from your commissioning organisation, it will appear in your Message Centre as a new task. Follow the steps below to participate:

- view the service by selecting the Task Summary link or Participation Management tab from the main menu
- select the checkbox in the first column and then select the option Accept Service

**Quality Services**

**Quality Service Status:**

Offered

Select	Service	Comm. Org	Start Date	End Date	Detailed Guidance	Status
<input checked="" type="checkbox"/>	MMR aged 16 and over vaccination programme 2018/19	NHS ENGLAND NORTH (YORKSHIRE AND HUMBER)	01/04/2018	31/03/2019	<a href="#">Detailed Guidance</a>	Offered
<p>Following advice from Public Health England, the Chief Medical Officer recommended a catch-up temporary vaccination programme for measles, mumps and rubella (MMR) to respond to the outbreak of infection. The MMR catch-up programme has been agreed between NHS Employers on behalf of NHS England and the BMA General Practitioners Committee. The programme continues from 2017/18 unchanged. GP practices, who vaccinate patients the age of 16 and over who were previously unvaccinated, can claim reimbursement.</p>						

- when you see the message asking you to accept the service, select Yes
- you will then see a message confirming that you have accepted the offer
- you can then start entering achievement data.

## Manually entering achievement

To manually enter data for this service, follow the steps below:

- select the Data Submission tab from the main menu
- choose the Record Achievement option and set the financial year dropdown box to the relevant financial year
- select the relevant service from the dropdown box
- select the end-of-month date for the data you are entering (e.g. for activity completed in April 2019 the achievement date will be 30/04/2019)
- choose Add New Achievement

**Record Achievement**  Financial Year

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**Quality Service:**  **Achievement Date:**

Achievement Date	Last Updated
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- select MMR vaccination programme payment
- enter data for indicator MMR001
- select Submit Achievement Data

**Indicators**

Indicator ID	Description	Date Submitted	Submitted Values	New Values
MMR001	Monthly count of the number of MMR vaccination doses administered by the GP practice to registered patients aged 16 years and over in the reporting period who have not previously been fully vaccinated against MMR.		33	Monthly Count

**Submission Notes:** (1000 character limit)

## Declaring achievement

To declare achievement for payment, follow the steps below:

- go to the Achievement screen and select the Declare sub-tab
- check your achievement (it will only display if you have correctly completed all the steps above)
- select the checkbox in the first column
- select Declare Achievement

Select All	Quality Service	Payment Type	Payment Period	Date of Achievement	Achievement Amount	Status	Notes
<input checked="" type="checkbox"/>	MMR aged 16 and over vaccination programme 2018/19	Achievement	01/04/2018 - 30/04/2018	30/04/2018	£331.98	Awaiting Service Provider Approval	<a href="#">Notes</a>

View: 50  1

You will then see a message confirming that your achievement has been declared and is awaiting approval by your RLO. Once your achievement is approved it will be processed for payment.

You can see your achievement values and information at any time using the reporting functionality under the Report tab.

## Adjusting payment

If you disagree with your achievement amount the options available will depend on the source of the data:

1. If you manually entered the achievement data and have not yet declared your achievement, you can correct the achievement data yourself on CQRS using the data entry screens.
2. If your data was from an automated extract or you have already declared your achievement, assemble evidence to support your claim and contact your RLO. They will review the evidence and decide if an adjustment is justified.

## Annex A – Indicators for enhanced services 2020-21

List of indicators to be input for each service

### HPV vaccination programme

HPV002	Monthly count of the number of patients who achieved 14 years of age and who have not achieved the age of 25 years in the contract year who have received a HPV booster vaccination at the GP practice in the reporting period; as a result of missing the provision by the Schools programme for school aged patients.
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### MMR vaccination programme

MMR001	Monthly count of the number of MMR vaccination doses administered by the GP practice to registered patients aged 16 years and over in the reporting period who have not previously been fully vaccinated against MMR.
MMR002	Monthly count of the number of patients aged 10 or 11 years on 1 September 2018 who have not previously been fully vaccinated against MMR, who have been invited (via parent or guardian) for vaccination by the GP practice, and who have attended the practice and been fully vaccinated.
MMR003	Monthly count of the number of patients aged 10 or 11 years on 1 September 2018 who have not previously been fully vaccinated against MMR, who have been invited (via parent or guardian) for vaccination by the GP practice and who have not responded.
MMR004	Monthly count of the number of patients aged 10 or 11 years on 1 September 2018 who have not previously been fully vaccinated against MMR, who have been invited (via parent or guardian) for vaccination by the GP practice, and who have chosen not to receive the vaccination.
MMRCC001	Monthly count of the number of patients aged 10 or 11 years on 1 September 2018 who have not previously been fully vaccinated against MMR

**PCV/HibMenC vaccination programme**

PHMC001	Quarterly count of the number of registered patients who have a record of receiving a completing dose of PCV Hib/MenC vaccine within the reporting period.
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**Hepatitis B (newborn babies) vaccination programme**

HEP001	Monthly count of the number of the first Hepatitis B vaccination doses (given by the GP practice) administered to babies registered at the practice and identified as at risk of Hepatitis B from birth, within the reporting period.
HEP002	Monthly count of the number of the second Hepatitis B vaccination doses (given by the GP practice) administered to babies registered at the practice and identified as at risk of Hepatitis B from birth, within the reporting period.
HEP004	Monthly count of the number of completing Hepatitis B vaccination doses (given by the GP practice) administered to babies registered at the practice and identified as at risk of Hepatitis B from birth where a Hepatitis B blood test has been recorded and the results communicated to the parent or guardian.